

Bi-Annual Performance Review				
Employee Name		Position Held		
Last Review Date		Today's Date		
Meeting Conducted By:				
Meeting Purpose				
A structured look back at employee and supervisor to provide helpful feedback and identify growth opportunities.				

Manager Feedback		
What did the employee do well/Where do they excel? Provide specific examples		

Where are the employees opportunities for improvement? Provide Specific
Examples
Employee Feedback to Manager
Employee Feedback to Manager  How has the employee management at Lakeland Vet set you up for success?  Please provide specific examples
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How has the employee management at Lakeland Vet set you back? Please provide specific examples.		
How can we be a better manager for you?		

Career Growth and Goals			
Are there any areas in which you want to improve or learn more? (it's ok to say no!)			
How can I support you in your improvement/learning goals?			
Employee Signature:			
Manager Signature:			